

NORWALK CHRISTIAN ACADEMY

www.norwalkchristianacademy.com

11005 Foster Road, Norwalk, Ca. 90650

(562) 863-6282

APPLICATION FOR ADMISSION 2010/11

FOR OFFICE USE ONLY:

DATE _____ IMM _____

INTERV _____ BIRTH _____

REG _____ TRANS _____

TUITION _____

REC _____ GRADE _____

Non-Discriminatory Policy: It is the policy and practice of the Norwalk Christian Academy in the admission of students or in the hiring of employees not to discriminate on the basis of the applicant's race, color, sex, nationality or ethnic origin.

Student Information

Full Name _____ Age _____ Male _____ Female _____

Address _____ Home Phone _____

City _____ Zip _____ Social Security No. _____

Any Other Name Used By Student _____

Birth Date _____ Birth Place _____

Grade Last Attended _____ Any Grade Repeated _____ Grade Entering _____

Last School Attended _____

School's Address _____

Street

City

State

Zip Code

Has student been up for review, suspended or expelled from any school? _____ If yes, explain _____

Family Information

Father/Stepfather/Guardian Name:

Mother/Stepmother/Guardian Name:

Address _____

Address _____

Occupation _____

Occupation _____

Employer _____

Employer _____

Work Phone _____

Work Phone _____

E-Mail _____

E-Mail _____

Cell Phone _____

Cell Phone _____

Child Lives With: Mother _____ Father _____ Guardian _____ Stepparent _____

Parents Are: Married _____ Divorced _____ Separated _____ Remarried _____

Is there any court order in effect limiting the presence of, or removal of the student by any person or persons during school hours? _____, if yes:

Date _____ Case Number _____ (Please attach copy)

Personal Needs

Please help us meet your child's needs most effectively by sharing pertinent information that may relate to learning and/or adjustment to the school environment:

Siblings attending any of the Family First Resources Ministries schools

<u>Name</u>	<u>Age</u>	<u>Grade</u>	<u>School Name</u>
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Name of Parents/Guardians to whom correspondence, reports, and notices are to be sent: (Please Check One)

Mr. and Mrs. _____ Mr. _____ Mrs. _____ Ms. _____ Miss _____

Name and full address of person financially responsible for account:

Name of the church you are attending: _____

Are You Members? _____ Attend Regularly? _____ Occasionally? _____

Emergency Contacts: Please list persons, other than parent/guardian, in the order that you would like them called.

	<u>Name</u>	<u>Phone</u>	<u>Relationship</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Medical Information

I. Medic Alert: (I.E. Diabetes; Epilepsy; Allergies)

1. _____

2. Current medication being taken: _____

II. Physician: _____

Name

Phone

Address

Is your signature on file in this physician's office authorizing them to give emergency care to your child in your absence? _____ Yes _____ No

III. Permission for Treatment:

1. Permission to administer Tylenol: _____ Yes _____ No

2. I hereby give my consent for _____ to receive emergency medical treatment as may be considered necessary in the opinion of the attending paramedics or physician.

Accident & Health Insurance Company _____

Policy Number _____ Phone Number _____

I Hereby Give My Consent To The Following:

1. The administration has full discretion in the discipline of my child in accordance with FFRM board policy, and with my full cooperation.
2. The administration has full authority for grade or classroom placement.
3. The school reserves the right to dismiss any student who does not respect its spiritual standards or cooperate in the educational process.
4. Fees are due and payable at the time of acceptance. The registration fee is **non** refundable.

Policy Regarding Moral Conduct:

I understand the standards of Norwalk Christian Academy do not tolerate profanity, obscenity in word or action, dishonor to the word of God or disrespect to the personnel of the school.

Failure of a student or parent to abide by this standard at school will result in disciplinary action. (i.e. student suspension) if the problem is not resolved, the parents and the student may be required to meet with the principal to determine whether or not the student will be allowed to remain in the school.

PARENT/GUARDIAN SIGNATURE:

FATHER/GUARDIAN _____

MOTHER/GUARDIAN _____



“Finally, be strong in the Lord and in His mighty power.
Put on the full armor of God so that you can take your stand
against the devil’s schemes.”

Ephesians 6:10-11

NORWALK CHRISTIAN ACADEMY ELEMENTARY

2010/2011 FINANCIAL AGREEMENT

STUDENT NAME and GRADE

STUDENT NAME and GRADE

STUDENT NAME and GRADE

On the lines above, **please print** the name and grade of your children attending NCA or Kiddie Kampus schools for whom you are financially responsible, as multiple child discounts may apply.

- The Application/Registration Fee is due with the NEW application and is non-refundable
- The Re-Registration Fee is due at the time of re-registration and is non-refundable.
- A late fee of \$20.00 will be charged 10 days after the due date for any balance of \$50.00 or more. The late fee applies to tuition, and/or fees, for any service provided, items purchased, lost or borrowed from NCA including fund raiser items.
- The family account must be current the last day of the month in order for the student to attend school any day in the new month. After the second occurrence, the family account may be placed on financial probation; the terms will be determined by the administration.
- The family account must be current to receive report card, awards, or attend camp trips.
- An NSF Fee of \$30.00 will be charged for any check returned unpaid by the bank. An NSF Fee of \$6.00 will be charged for resubmitted checks. Upon a second occurrence, the fee will be charged, and checks will not be accepted for one year. Payments must then be made with cash, credit card or money order. Should the unpaid check cause the account to be in arrears, late penalties will also apply.
- Thirty (30) days written notice is required to withdraw a student from NCA schools. A full payment is due for any month the child remains on the attendance rolls, even one day.
- All records originating at NCA schools are the property of the school until financial obligations with the school are completed.
- A family may not attend a new NCA program with a balance due in a previous program.

ELEMENTARY and EXTENDED DAY CARE (EDC)

- NCA Elementary, tuition, by this agreement, is a yearly fee. As a convenience, the fee may be divided into 10 or 11 even monthly payments. Payments are due on the **10th** of each month and become delinquent at 4:00 PM on the 20th of each month. If no choice is made, the 10 month plan applies. Please choose one:
 - The 10 payment plan - Payments are due monthly from August to May.
 - The 11 payment plan - Payments are due monthly from July to May.
- EDC is offered from 6:30 to 8:30 AM and 3:00 to 6:00 PM at a yearly fee or an hourly rate. The yearly fee covers EDC hours for AM and PM on all school days. EDC used after 6 PM is billed at \$1.00 per minute. If no choice is made, the hourly rate applies. Please choose one:
 - EDC Yearly Fee (\$1500.00) – May be paid in full or in 10 payments of \$150 from August to May.
 - EDC Hourly Rate (\$3.20) – Charged at 80¢ per ¼ hour segment.

I understand and agree to the terms of the above statements and accept the financial responsibility for the above named children for the current school year with Norwalk Christian Academy.

Parent or Guardian Signature

Print Name

Date

Address

City

State

Zip Code